

**\*\*\* Applications MUST be emailed to the HRO email [ng.ar.ararnq.mbx.hro-jobs@mail.mil](mailto:ng.ar.ararnq.mbx.hro-jobs@mail.mil)\*\*\***

**MILITARY DEPARTMENT OF ARKANSAS  
HUMAN RESOURCES OFFICE, BLDG 7300  
CAMP ROBINSON-HRO-BOX 17  
NORTH LITTLE ROCK, AR 72199-9600  
TELEPHONE: (501) 212-4229; DSN 962-4229  
<http://www.arguard.org/hro/indexhro.htm>**

**AGR EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 19-093A**

**OPENING DATE: 15 May 2019**

**CLOSING DATE: 30 May 2019**

**POSITION TITLE: Self-Assessment Monitor**

**MILITARY GRADE REQUIREMENTS: Enlisted, not to exceed MSgt/E-7**

**LOCATION: 189<sup>th</sup> Airlift Wing (AW), Little Rock Air Force Base, AR, Air National Guard**

**NOMINATING OFFICIAL: Lt Col Scott Sims**

Individual selected will be ordered to full time duty (state) in Active Guard/Reserve status under Title 32 USC 502(f). Benefits will be commensurate with grade/rank and years of service.

**AREA OF CONSIDERATION:** All members of the Arkansas Air National Guard or those eligible for membership, and eligible for entry into the Air Force Specialty Code (AFSC). In Accordance With (IAW) Air National Guard Instruction (ANGI) 36-101.

**QUALIFICATION REQUIREMENTS:** Must possess or meet requirements for entry into AFSC 8I000. Applicant must meet Body Composition and Physical Fitness Standards as stated in Air Force Instruction (AFI) 36-2905. Prior to induction into AGR Program, selectee must meet all required medical standards in AFI 44-170. **Note:** Individuals who exceed the maximum grade of this position (see Military Grade Requirement above) may apply; however, they will be required to accept an administrative reduction in grade prior to being placed into this position. **Must possess or be able to obtain a Secret security clearance.**

**PLACEMENT FACTORS:** Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for Temporary Duty (TDY) purposes. Reserve Component Physical Health Assessment must medically qualify selectee within 12 months of closing date of announcement. Selectee will participate in unit of assignment during Unit Training Assemblies (UTAs) and Annual Training periods including deployments, special projects and exercises. Upon assignment, must be a member of the 189<sup>th</sup> AW, and assigned to a compatible military position in AFSC 8I000. **If applicant selected does not possess the AFSC, they must sign an agreement to retrain IAW ANGI 36-101, Chapter 5.**

**SUMMARY OF DUTIES:** Serves as Wing Self-Assessment Program Manager (SAPM) and Management Internal Control Toolset Lead. Independently assesses wing programs and capabilities as reported in MICT in order to support the wing CCIP and exercise and evaluation program, ensuring compliance with legal and regulatory requirements, and ensuring the prioritized interest of the Air Force (e.g. SII, CII, etc) and Airmen needs are met. Validates and verifies wing, group, and squadron self-assessment (SA) program results to enable the Wing IG to plan, organize, and execute a wide range of activities for the CCIP under AFIS. Manages the SA by ensuring that the MICT is accurate and up to date. Coordinates with wing leadership, Major Command (MAJCOM) IG, MAJCOM Functional Area Managers (FAM), NGB FAMs and ANG/IG to provide feedback on Self-Assessment Communicators

(SACs) quality, Staff Assistance Visit (SAV) effectiveness and trends identified. Ensures all wing SACs for locally developed instructions are IAW Air Force Instructions, are current and updated. Handles all MICT administrative permissions within the Wing to include assigning points of contact and reviewers for each SAC. Schedules unit SA, MICT, Inspector General Evaluation Management System (IGEMS) Training. Serves as the wing's focal point for assimilating pertinent data and information for the Wing IG, MAJCOM/IG, ANG/IG and to higher headquarters FAMs as required.

**INSTRUCTIONS FOR ANG ACTIVE GUARD/RESERVE POSITIONS:** **Applications must be emailed to HRO. The email address for HRO is: [ng.ar.ararnng.mbx.hro-jobs@mail.mil](mailto:ng.ar.ararnng.mbx.hro-jobs@mail.mil). E-mailed applications must be submitted in one .pdf file, unless prior coordination has been made to submit the application in a different format.** Evaluation will be based on the qualification requirements stated in the announcement; therefore, it is important that every requirement on the announcement be addressed on NGB Form 34-1. To be considered qualified, applicant must meet qualification requirements as of the closing date of this announcement. Whenever possible, experience should be fully explained. "YES" answers in Part IV of NGB 34-1 (except item 9) must be explained. Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given. Required attachments to NGB Form 34-1 for this announcement are as follows:

1. **NGB 34-1** – Application for Active Guard/Reserve (AGR)
2. **Current AF Form 422 within 5 Years** – Physical Profile Serial Report
3. **Current IMR reflecting PHA within 12 Months of closing date of announcement** - Individual Medical Readiness print out
4. **ANG Fitness Assessment Results** – for the past twelve months with passing scores;
5. **RIP** – Report on Individual Personnel
6. **SF 181** – Race and National Origin Identification

**THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTOR SUCH AS RACE, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.**

//SIGNED//  
MSgt Jason Pierpoint  
Human Resources SNCO  
AGR Section